

A meeting of **Blakeney Parish Council** will take place on: **Tuesday 5th December 2017** at 7.00pm in the Parish Office.
All Councillors are hereby summoned to attend, and are requested to arrive by 6.50pm.

Tracey Bayfield

Clerk of the Council
Dated: 29th November 2017

PARISH OFFICE OPEN
9am – 11am Tuesday & Thursday
(excluding Bank Holidays).

The Parish Office, Langham Road, Blakeney, Nr Holt, Norfolk, NR25 7PG.
(Tel/Fax: (01263) 741106 or email: clerk@blakeneyparishcouncil.co.uk)

AGENDA for Tuesday 5th December 2017

1. To receive & approve **APOLOGIES FOR ABSENCE** – Alban Donohoe.
2. To receive **DECLARATIONS OF INTEREST** from members – Under the ‘Code of Conduct, Members must declare any disclosable Pecuniary Interests. If such an interest is declared then the member is not permitted to remain in the meeting for said item. They must not take part in the discussion or the voting.
3. To receive & confirm the **MINUTES**.
 - 3.1. FULL COUNCIL – Wednesday 8th November 2017. (*Cllrs have.*)
4. **GUESTS** –
 - 4.1. To receive report from **Wells Police (Safer Neighbourhood Team)** if present/report received.
5. **CHAIRMANS ANNOUNCEMENTS** – If any.
6. **COUNCILLOR REPORTS** –
 - 6.1. **District Councillor** - Karen Ward.
 - 6.2. **County Councillor** - Dr. Marie Strong.
7. **OPEN PUBLIC SESSION** - if required. (*Maximum of 15 minutes.*)
8. **PLANNING** – PF = Full Planning Permission, PM = Planning Permission – Reserved Matters & LA = Alteration to Listed Building
 - 8.1. To receive & consider Application no. **PF/17/1772** – Proposal; Change of use of ancillary annexe to a mixed use as a self-contained annexe or holiday accommodation (Retrospective) at, **Cottontail Cottage, Back Lane, Blakeney.**

- 8.2. *To confirm* Parish Council representation on the **Neighbourhood Plan Steering Group**.
- 8.3. *To receive & consider* the draft **Terms of Reference** for the Neighbourhood Plan Steering Group. *(Cllrs have info.)*
- 8.4. *To consider* the **aims and/or objectives** the Parish Councillors have for the Neighbourhood Plan.
- 8.5. *To agree* date and venue for **Launch Event**; ABZAG have suggested either Saturday 27th January or Saturday 3rd February.
- 8.6. To identify **Key Local Stakeholders** and start to compile a list.

9. **FINANCE**

- 9.1. *To agree* the **Accounts to be Paid**. *(Cllrs have info.)*
- 9.2. *To receive* the **Clerk/RFO Report**. *(Cllrs have info.)*
- 9.3. *To receive & consider* quote for works identified via our **2017 Tree Survey**. *(Cllrs have info.)*
- 9.4. *To receive & consider* quote for the supply & installation of **Telescopic Bollards** on parish land. *(Cllr have info.)*
- 9.5. *To receive & consider* details with regard renewing the **Scout Hut Lease**. *(Cllrs have info.)*

10. **TRANSPORT ITEMS & REPRESENTATIVES ON OTHER BODIES**

- 10.1. No written reports received.

11. **COUNCILLORS QUESTIONS – must be given to the Chairman & Clerk 3 clear working days prior to the meeting.** None received at time of print. (No items requiring a decision will be discussed under this heading.)

12. **CORRESPONDENCE**

- 12.1. *To discuss* visit of **Travelling Funfair** in advance of the application for 2018. *(Cllrs have info.)*
- 12.2. *To consider* introducing simple **Licence Arrangements** between the Parish Council and other groups who wish to use Parish Council land. *(Cllrs have info.)*
- 12.3. *To receive & consider* information regarding whether Blakeney Parish Council should open a **Book of Condolence** in the event of the death of the Monarch. *(Cllrs have info.)*

12.4. To consider & diarise any **Public Events** in 2018 which the Parish Council wish to undertake, noting that we have already committed to 'Battles Over – A Nations Tribute' on Sunday 11th November 2018. Bonfire & Fireworks event? Royal Wedding Event? Summer Community Event? (Cllrs have info.)

NNDC Planning Decisions Taken & Updates aswell as any Planning Inspectorate Appeals if any are listed below.

LA/17/1564 & PF/17/1563 – Proposal; Internal & external alterations to facilitate addition of two new dormer windows and extension to balcony at; **Manor Hotel, Blakeney** – Consent Given.

PF/17/1544 – Proposal; Erection of front and rear extensions, alterations to roof including raising height and insertion of dormer windows and roof lights to provide first floor accommodation at; **17 Morston Road, Blakeney** – Consent given.

PF/17/1461 – Two storey rear extension; single storey side extension to link dwelling to outbuilding to be converted to habitable accommodation; associated external alterations at; **Old Calthorpe Arms, 142 High Street, Blakeney** – Consent given.

Next Scheduled Meeting

Full Council – Tuesday 9th January 2018 in The Parish Office at 7.00pm.

(However, due to changes in Planning Application deadlines, please note that other meetings will be called as and when needed, these will be advertised on The Pastures notice board.)

All welcome.

NB. Councillors & members of the public, please note that ANY item in consideration of the agenda MUST be with the Clerk 10 clear days prior to the meeting. (Saturdays & Sundays are included for ease of calculation, this timescale may change if Annual Leave is being taken, please check with the Clerk.)