

A meeting of **Blakeney Parish Council** will take place on: **Tuesday 6th February 2018** at 7.00pm in the Parish Office.

All Councillors are hereby summoned to attend, and are requested to arrive by 6.50pm.

Tracey Bayfield

Clerk of the Council

Dated: 31st January 2018

PARISH OFFICE OPEN
9am – 11am Tuesday & Thursday
(excluding Bank Holidays).

The Parish Office, Langham Road, Blakeney, Nr Holt, Norfolk, NR25 7PG.
(Tel/Fax: (01263) 741106 or email: clerk@blakeneyparishcouncil.co.uk)

AGENDA for Tuesday 6th February 2018

1. To receive & approve **APOLOGIES FOR ABSENCE** – Edward Hackford.
2. To receive **DECLARATIONS OF INTEREST** from members – Under the ‘Code of Conduct, Members must declare any disclosable Pecuniary Interests. If such an interest is declared then the member is not permitted to remain in the meeting for said item. They must not take part in the discussion or the voting.
3. To receive & confirm the **MINUTES**.
 - 3.1. FULL COUNCIL – Tuesday 9th January 2018. (*Cllrs have.*)
4. **GUESTS** –
 - 4.1. To receive report from **Wells Police (Safer Neighbourhood Team)** if present/report received.
5. **CHAIRMAN'S ANNOUNCEMENTS** – If any.
6. **COUNCILLOR REPORTS** –
 - 6.1. **District Councillor** - Karen Ward.
 - 6.2. **County Councillor** - Dr. Marie Strong.
7. **OPEN PUBLIC SESSION** - if required. (*Maximum of 15 minutes.*)
8. **PLANNING** –
 - 8.1. **Planning Applications**; *In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. In order to advise the public, any such applications will have been listed on the Parish Council Facebook page and website.*

- 8.2. To receive & consider Application no. **PF/18/0021** – Proposal; Erection of outbuilding at, **Howden, 7a Morston Road, Blakeney.**
- 8.3. To receive & consider Application no. **PF/17/2102** – Proposal; Extension and replacement roof with raised ridge height and including dormers to north elevation and balcony to south elevation to form 9 additional staff bedrooms at, **Blakeney Hotel, The Quay, Blakeney.**
- 8.4. To receive & consider Application no. **PF/17/2103** – Proposal;
- i) Demolition of detached outbuilding ‘The Folly’ and erection of 3 storey building to provide additional guest suite.
 - ii) Conversion of roof space to ‘The Granary’ with addition of dormers and rooflights to form two guest suites and erection of extension to east elevation to form entrance hall.
 - iii) Replacement window in north elevation to part of second floor of the main hotel building.

At, **Blakeney Hotel, The Quay, Blakeney.**

- 8.5. To receive & consider Application no. **LA/17/2104** – Proposal; Internal and external works to ‘The Granary’ to facilitate the conversion of the roof space to additional guest suites and new entrance hall extension at, **Blakeney Hotel, The Quay, Blakeney.**
- 8.6. To receive & consider Application no. **PF/17/2153** – Proposal; Change of use to single unit of self contained holiday accommodation (retrospective) at, **The Boathouse, 6a The Quay, Blakeney.**
- 8.7. To receive & consider Application no. **PF/18/0020** – Proposal; Erection of single storey rear extension at, **20 Westgate Street, Blakeney.**
- 8.8. To receive & consider Application no. **PF/18/0091** – Proposal; Erection of single storey front, side and rear extensions and replacement of flat roof garage with pitched roof at, **The Cuddy, 8a Morston Road, Blakeney.**
- 8.9. To receive & consider Application no. **PF/17/2106** – Proposal; Change of use of land to the rear for use as a reclamation yard (Sui Generis), erection of new storage and welfare building in association with the reclamation yard, retention of containers used for storage, re-siting of existing caravan and cabin on a temporary basis during construction of new storage and welfare building, formation of new car park area and associated access routes and other associated works and levelling of mound at, **The Acreage, Coast Road, Wiveton.**

- 8.10. *To receive & consider* Application no. **CL/17/2097** – application for Certificate of Lawfulness for existing use, for B&B accommodation at, **4 Queens Close, Blakeney.**

PF = Full Planning Permission, PM = Planning Permission – Reserved Matters,
LA = Alteration to Listed Building

9. FINANCE

- 9.1. *To agree* the **Accounts to be Paid.** *(Cllrs have info.)*
- 9.2. *To receive* the **Clerk/RFO Report.** *(Cllrs have info.)*
- 9.3. *To receive & consider* applications for the **Community Fund.** *(Cllrs have info.)*

10. TRANSPORT/TRAFFIC RELATED ITEMS & REPRESENTATIVES ON OTHER BODIES

- 10.1. *To receive* an update/report from our representatives on the **Blakeney Channel Coastal Community Team** – recent minutes from the 19th December 2017 & 24th January 2018. *(Cllrs have info.)*
- 10.2. *To receive* an update/report from our representative, Cllr Rosemary Thew, from the **North Norfolk Town & Parish Forum** – minutes from 27th November 2017. *(Cllrs have info.)*
- 10.3. *To receive* an update/report from our representatives on the **Blakeney Neighbourhood Plan Steering Group** following their initial meeting and public launch event.
- 10.4. *To agree* theme &/or guest speaker for the **Annual Parish Meeting** which is to be held on Thursday 15th March 2018 in the Village Hall. (Possibly; production of The Blakeney Neighbourhood Plan?)

11. **COUNCILLORS QUESTIONS – must be given to the Chairman & Clerk 3 clear working days prior to the meeting.** None received at time of print. (No items requiring a decision will be discussed under this heading.)

12. CORRESPONDENCE

- 12.1. *To receive & consider* further information with regard holding a **Summer Community Event** as agreed previously. *(Cllrs have info.)*
- 12.2. *To receive & consider* further information on setting up a local **Volunteer Award Scheme** as agreed previously. *(Cllrs have info.)*
- 12.3. *To receive & agree* the revised/updated **Freedom of Information Scheme** for Blakeney Parish Council. *(Cllrs have info.)*

12.4. *To receive & consider* request asking the Parish Council to formally adopt the **Kingsway footpath** onto the Parish Playing Field. *(Cllrs have info.)*

NNDC Planning Decisions Taken & Updates aswell as any Planning Inspectorate Appeals if any are listed below.

None at time of print.

Next Scheduled Meeting

Full Council - Tuesday 6th March 2018 in The Parish Office at 7.00pm.

(However, due to changes in Planning Application deadlines, please note that other meetings will be called as and when needed, these will be advertised on The Pastures notice board.)

& The Annual Parish Meeting in the Village Hall on Thursday 15th March at 7.00pm.

All welcome.

NB. Councillors & members of the public, please note that ANY item in consideration of the agenda MUST be with the Clerk 10 clear days prior to the meeting. *(Saturdays & Sundays are included for ease of calculation, this timescale may change if Annual Leave is being taken, please check with the Clerk.)*