

A meeting of **Blakeney Parish Council** will take place on: **Tuesday 6<sup>th</sup> June 2017** at 7.00pm in the Parish Office.

*All Councillors are hereby summoned to attend, and are requested to arrive by 6.50pm.*

*Tracey Bayfield*

Clerk of the Council

Dated: 31<sup>st</sup> May 2017

PARISH OFFICE OPEN  
9am – 11am Tuesday & Thursday  
(excluding Bank Holidays).

The Parish Office, Langham Road, Blakeney, Nr Holt, Norfolk, NR25 7PG.  
(Tel/Fax: (01263) 741106 or email: [clerk@blakeneyparishcouncil.co.uk](mailto:clerk@blakeneyparishcouncil.co.uk))

### **AGENDA for Tuesday 6<sup>th</sup> June 2017**

1. To receive & approve **APOLOGIES FOR ABSENCE** – Rosemary Thew & Jenny Girling.
2. To receive **DECLARATIONS OF INTEREST** from members – Under the ‘Code of Conduct, Members must declare any disclosable Pecuniary Interests. If such an interest is declared then the member is not permitted to remain in the meeting for said item. They must not take part in the discussion or the voting.
3. To receive & confirm the **MINUTES**.
  - 3.1. AGM – Tuesday 2<sup>nd</sup> May 2017. (Cllrs have info.)
  - 3.2. FULL COUNCIL – Tuesday 2<sup>nd</sup> May 2017. (Cllrs have info.)
  - 3.3. FULL COUNCIL – Extraordinary Meeting – Tuesday 23<sup>rd</sup> May 2017. (Cllrs have.)
4. **GUESTS** –
  - 4.1. To receive report from **Wells Police (Safer Neighbourhood Team)** if present/report received.
5. **CHAIRMANS ANNOUNCEMENTS** – If any.
6. **COUNCILLOR REPORTS** –
  - 6.1. **District Councillor** - Karen Ward.
  - 6.2. **County Councillor** - Dr. Marie Strong.
7. **OPEN PUBLIC SESSION** - if required. (Maximum of 15 minutes.)
8. **PLANNING** – No planning applications received.

PF = Full Planning Permission

PM = Planning Permission – Reserved Matters

LA = Alteration to Listed Building

## 9. **FINANCE**

- 9.1. To agree the **Accounts to be Paid.** (Cllrs have info.)
- 9.2. To receive the **Clerk/RFO Report.** (Cllrs have info.)
- 9.3. To receive & approve the **Annual Return** for the year ended 31<sup>st</sup> March 2017. Section 1 – Annual Governance Statement 2016/17 & Section 2 – Accounting Statements for 2016/17.
- 9.4. To consider increasing the fee to the **Internal Auditor** to £150.00.
- 9.5. To consider installing a **Replacement Bench** outside of the Doctors Surgery from BPC reserves.

## 10. **TRANSPORT ITEMS & REPRESENTATIVES ON OTHER BODIES**

- 10.1. To receive & note that the Churchwarden has confirmed that the **Mobile Infrastructure** installation into the church tower, might start mid June/beginning of July.
- 10.2. In order to comply with the Terms of Reference which adhere to our insurance provider, members of BPC are asked to *receive & consider* approval of Peter Roe, as the Public Representative of the **Dinghy Park Joint Management Committee.** (Cllrs have info.)
- 10.3. To receive & consider report from the **North Norfolk Town & Parish Forum** meeting held on 21<sup>st</sup> May 2017. (Cllrs have info.)
- 10.4. To receive & consider draft **Coronation Car Park** usage policy. (Cllrs have info.)

## 11. **COUNCILLORS QUESTIONS** – *must be given to the Chairman & Clerk 3 clear working days prior to the meeting.* None received at time of print. (No items requiring a decision will be discussed under this heading.)

## 12. **CORRESPONDENCE**

- 12.1. To receive & consider request from Jess Tutt to hold a **Charity Bucket Collection** in aid of East Anglian Air Ambulance, after completing a 10km stilt walk on Sunday 30<sup>th</sup> July.
- 12.2. To receive & consider comments from John & Pam Peake with regard looking at suggested **Lost Rights of Way** as per the report from Helen Chester. (Cllrs have info.)
- 12.3. To receive & consider the final details from Tom Harrison with regard the proposed **Old Wild Rovers** charity event on the Quay on Saturday 15<sup>th</sup> July

including request to show archive film footage and allocate space. (Cllrs have info.)

12.4. To receive & consider information with regard **Registration of Land**. (Cllrs have info.)

12.5. It is proposed that in view of the special nature of the business about to be transacted, it is advisable in the public interest that the press and **Public be temporarily excluded** and they are instructed to withdraw, other than any applicants for the Parish Councillor vacancies, who are invited to remain.

To receive & consider applications for the **Two Parish Council Vacancies**. (Cllrs have info.)

**To note NNDC Planning Decisions Taken & Update; as well as any Planning Inspectorate Appeal; if any.**

- 1) Application **PF/17/0534 & LA/17/0540** – Proposal; Variation of condition 2 of planning permission ref: PF/16/1284 to allow demolition of wall and erection of replacement to north west boundary at, **Morgan Cottage, 97 High Street, Blakeney**. **Refused.**
- 2) Application **LA/17/0400** – Proposal; Works to boundary wall to re-open blocked former pedestrian access at, **Blakeney C Of E Va Primary School, Wiveton Road, Blakeney**. **Consent given.**
- 3) Application **PF/17/0394** – Proposal; Erection of single storey extension and garage to side and rear of dwelling at, **10 Queens Close, Blakeney**. **Consent given.**
- 4) Application **PF/17/0399** – Proposal; Change of use of land to create an outdoor children's nursery, erection of ancillary buildings including a yurt and storage shed, fencing and re-opening of existing blocked pedestrian entrance onto Wiveton Road at, **Blakeney C Of E Va Primary School, Wiveton Road, Blakeney**. **Consent given.**
- 5) Application **PF/17/0483** – Proposal; Erection of detached double car port and relocation of oil tank at, **Fairland, Morston Road, Blakeney**. **Consent given.**
- 6) **Appeal lodged** – Application **PF/16/0876** – Proposal; Erection of 2 no. two-storey 3 bed detached houses and detached garage block. Change of use of part of the site to garden land for 5 Westgate Street at, **Stratton Long Marine, Westgate Street, Blakeney**. *Does BPC wish to add to their original correspondence?*
- 7) Application **PF/17/0371** – Proposal; Erection of 2 semi-detached two storey dwellings at, **1 Memorial Cottages, New Road, Blakeney**. **This application has been withdrawn.**

- 8) Application **PF/17/0270** – Proposal; Proposed 200 space overflow car park for use up to 60 days per year at, **Former School Field, Langham Road, Blakeney**. This application has been withdrawn.
- 9) Application **PF/17/0553** – Proposal; Erection of front & rear extensions, alterations to roof including height and addition of 6 dormer rooflights to provide first floor accommodation at, **17 Morston Road, Blakeney**. This application has been withdrawn.

**Meeting Closed.**

**Next Scheduled Meeting**

**Full Council - Tuesday 4<sup>th</sup> July 2017 in The Parish Office at 7.00pm.**

(However, due to changes in Planning Application deadlines, please note that other meetings will be called as and when needed.)

**All welcome.**

**NB. Councillors & members of the public, please note that ANY item in consideration of the agenda MUST be with the Clerk 10 clear days prior to the meeting.** (Saturdays & Sundays are included for ease of calculation, this timescale may change if Annual Leave is being taken, please check with the Clerk.)