

Members of the **Blakeney Parish Council 'Events/Party on The Pastures Committee'** will meet on **Wednesday 24<sup>th</sup> April 2019 at 5.30pm** in The Parish Office.

*All committee members are hereby summoned to attend.*

*Tracey Bayfield*

Clerk to Blakeney Parish Council

Dated: 5<sup>th</sup> April 2019

### **AGENDA for Wednesday 24<sup>th</sup> April 2019**

1. To receive **Apologies for absence** – Alison Wagstaffe.
2. To receive **Declarations of Interest** from any committee member, must state precise interest.
3. To receive & approve the **Minutes** of the meeting held on Monday 4<sup>th</sup> March 2019.
4. **Open Public Session** if required. (*Maximum of 15 minutes.*)
5. **Bookings** – To receive, consider and confirm additional information and updates from all members regarding our bookings, and stall holder bookings. (General headings below, we will go into detail and last set of minutes will act as a guide.)

<b>Music:-</b> Saxophonist – Old Wild Rovers
<b>Entertainment: - New:</b> Auction of Promises - Punch & Judy Show – Morris Dancers – Norwich Star Wars Club – Classic Cars – Stilt Walkers/Fire Display – Dog Show Sponsorship – Gray's Funfair – Crazy Golf/Kids Go Carts/Laser Clays/Palmistry/Tarot/Bungee Run
<b>Food &amp; Drink:-</b> Crepes & Milkshakes
<b>Stallholders &amp; Car Booters:-</b> Provide updated list of bookings todate
<b>Charity Stalls:-</b> National Charity Slots now taken
<b>Publicity –</b> Official photographer – Advertising in Carnival Programmes – P.O.P. Brand for 2019 – Social Media – Treasure Quest
<b>Toilets:-</b> Village Hall update
<b>First Aid:-</b> Arrangements finalised
<b>Event Programme/Timings:-</b> Ongoing
<b>Car Parking:-</b> Arrangements finalised
<b>Site Plan, Risk Assessments &amp; Insurance –</b> As in 2018
<b>Celebrity Opening &amp; Awards presentation –</b> Booking confirmed

6. To consider any items not covered above in relation to the **Event** which need to be addressed this evening or carried forward to the next meeting/agenda.

7. To agree **Date of next meeting**.

***Meeting closed.***