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Minutes of a meeting of the '**DINGHY PARK MANAGEMENT COMMITTEE**' which was held on **Thursday 19<sup>th</sup> February 2015 at 8.00pm** in the Parish Office.

Present:- Edward Allen (Chairman), Tony Faulkner, Margaret Benson, David Woodcock, John Seymour, Penny Wiles, John Byfield and Victoria Egan.

Clerk:- Tracey Bayfield.

Public:- 0.

1. **APOLOGIES FOR ABSENCE** – None received.
2. **DECLARATIONS OF INTEREST** – *Parish Council Members only*: There were no declarations.
3. It was ***proposed & agreed*** that the **MINUTES** of the meeting held on Friday 12<sup>th</sup> December 2014 are signed as a true record.
4. **ADJOURNMENT** – To allow for Public Participation, was not required.
5. Members received updates and reports of the proposed **DREDGING WORK** in order to agree the next steps:-
  - i) Present position and next actions –
    - **Draft Engineering brief/ Scope of Works** (dated 21/01/2015) kindly drawn up by Victoria Egan (N/T) consulting with David Woodcock, covered the background, deliverables, timescales, data availability and costs, all of these questions to be put to Daniel Leggett. Members thanked Victoria for preparing this document.
    - **John Byfield Report** - circulated some notes for this evening; regarding the Scope of works, Configuration of channel and summary, which had been shared with members in advance, questions and comments flowed between members.
    - **Daniel Leggett (DLEnviro Ltd)** had submitted a proposal letter, overview of the proposal and costs, with appendix 1 giving more details on the approach and costs and appendix 2 detailing the standard terms and conditions, this had also been circulated to members ahead of the meeting.
    - The next steps; **Funding** – Members asked Penny Wiles if she would be happy to look into funding and grant applications as and when we need to. Penny very kindly agreed.

- **Current Budget** - We have around £4,600 left of our initial budget, **(the Clerk checked and confirmed after the meeting, that the figure is in fact £6,119 net).**
- After much debate and deliberation it was ***proposed & agreed*** (other than 2 against) that we; *Go back to Daniel Leggett, advising that want to improve the 200m section of the channel, and for him to advise and supply us with the following; information on what impact it would have on the channel as a whole, give us a design overview, the costing's and for this to be formulated into a brief, within our budget figure. (Clerk has since confirmed that this is £6,119 net, as opposed to £4,600.)* Others felt that we should not limit our options but get a wider overview.

**6. WINTER WORKS ITEMS:-**

- i) Carnser Clear up held on Sunday 7<sup>th</sup> December 2014 – Just one trailer load of bits and pieces removed this time.
- ii) 30 Day Notices and boat removal – One white Wayfarer with blue cover and blue anti fouling on a West Mersea combi trailer was removed from the Dinghy Park. The owner has until the 6<sup>th</sup> March 2015 to come forward, after this date the boat will be sold without further notice.
- iii) Tie Down Chains, will be re-laid by Committee members (Edward and John S with the help of The National Trust (26<sup>th</sup> & 27<sup>th</sup> February) & Grass Cutting will take place on Tuesday 24<sup>th</sup>, by The National Trust. The chain and closure notice will be erected on Monday 23<sup>rd</sup>.
- iv) Parking in the Dinghy Park - Signage & parking permits and regulations ahead of new season have all now been approved, with minor tweaking and will be presented to the Full Council for approval to order.

In addition to this, the following will be added to the *Dinghy Park Regulations* – 12. As per regulation no. 11; When you register your boat/craft with the Parish Clerk, you may request a sticker which will allow you to park your vehicle in the Dinghy Park Area, but ONLY if you have a legitimate need to do so, and ONLY if you have PAID & DISPLAYED as per the CARNSER CAR PARK requirements. This area is patrolled by the Car Park Attendants.

**7. There were no other MANAGEMENT ISSUES.**

**8. DATE OF NEXT MEETING is to be confirmed.**

*Meeting closed at 9.40pm.*

**Chairman** \_\_\_\_\_