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Minutes of a meeting of the '**DINGHY PARK JOINT MANAGEMENT COMMITTEE**' which was held on **Tuesday 23<sup>rd</sup> August 2016 at 6.30pm** in the Parish Office.

**Present**:- David Woodcock (Chairman), John Seymour, Neil Thompson, Alban Donohoe, John Byfield, Victoria Egan & Steve Roch.

**Clerk**:- Tracey Bayfield.

**Public**:- 7

1. **APOLOGIES FOR ABSENCE** – Given that the Chairman Edward Allen was unable to be present, The Clerk, invited the members to elect a Chairman for the meeting. It was ***proposed & agreed*** that David Woodcock takes on this role.

Following his retirement from the Parish Council, Tony Faulkner has consequently also stepped down from this committee, and due to work pressures, Penny Wiles (one of the original members) has also now stood down from this committee. Apologies were also received from Simon Read, although he would be delighted to come and talk to us still & from Edward Allen.

2. The Chairman welcomed a new member to the Committee, Steve Roch on behalf of the **Coastal Rowing Association Blakeney (CRAB)** & also our Guests; William Coulet and Don Glaister.
3. **DECLARATIONS OF INTEREST** – (*Parish Council Members only*). There were no declarations.
4. **MINUTES** – It was ***proposed & agreed*** that the minutes of the meeting held on Monday 27<sup>th</sup> June 2016 are signed as a true record.
5. **Public Participation** in relation to any item on the agenda.

- Morris Arthur likes what Simon Read and co. have done at Cley re. dredging the quay area and would like to see plans aiming to reduce the siltation here. Delft University in Norway would be very good and well worth approaching. Would be happy to join a group to take this forward. (*There is now 1 public vacancy on this committee. The Clerk will advertise this, and will speak to Morris.*)

6. William Coulet from **Exo-Environmental** gave a presentation which provided an overview of how his company may be able to help with the proposed dredging project and they would be happy to draw on their experience in this field as requested. To summarise; would be happy to help with funding, could do surveys, (would have to outsource bathymetric survey), could manage and deliver the project, currently working on projects of £1.6 million, could offer a 10 year management plan. There are varying options which could be

considered for this works such as liquefying filtering the sediment (chased & swept out) so that it goes out with the tide or removing it from the site, also Exo holds licences to reuse sediment on land. We have close relations with other Dutch engineers and modellers companies and have close contacts with Delft University.

*Alban Donohoe arrived.*

The Committee now needs to sort out how to take this to the next stage and William was asked if he would be happy to do this on a fixed fee threshold. He said “yes partly, in principle, possibly say half of the job, but need more information.”

*(Slide show of the presentation is held in Committee file.)*

7. Unfortunately Simon Read, who has been involved in the **Cley Old Harbour Project**, was not able to join us this evening. Members asked if he would be kind enough to share details of their experience with us and he has agreed that he will do so. *(Clerk to rearrange.)*
8. Don Glaister who has very kindly replied to our plea and ‘Mission Statement’ asking if there was someone willing to be the **Project Manager**. Don listened to the scenario as it stands and asked various questions. He explained that he is local, has a background in waste management and quarrying, and has managed a number of multi million pound projects and may be able to help with applying for funding as he did this in his own business.

**Don confirmed that he would be willing to help draw up the specification/project brief at no charge**, for consideration by the Committee which could then be used to confirm the scope of the project and used for tendering purposes by consultants and contractors. However, he would need to know precisely what we are working to, in terms of timescales, how many stages etc. Noted that the spoil disposal had not yet been agreed. A specification would need to be pulled together, resulting in something which could then be put out to tender.

It was **agreed** that David Woodcock and John Seymour would liaise with Don to pull this together, review all the information we have and provide all the information required by Don. He in turn would try and give various options which he would then ask are signed up to and to which the Committee would be accountable.

The Committee is looking for someone who could act as the Project Manager, and therefore manage whichever provider is chosen, for example ExoEnvironmental. Confirmation that the **First Phase is the 200m section** and that we are happy to be guided on whether it is best to straighten or follow nature. **Phase 2** as it stands, is a future maintenance agreement and

from there we are happy to see what more we can do in the quayside area.  
(Parish Council Finance Regulations apply.)

9. Members were in receipt of the emailed updates from others in light of our **Mission Statement**;

- **North Norfolk District Council** – Robert Young advised that he could not offer any definite support or advice, but would suggest the following; *Shoreline Management Programme, pages 55-60 of the main document* <http://www.eacg.org.uk/smp5.asp>, *European Maritime & Fisheries Fund* <https://www.gov.uk/guidance/european-maritime-and-fisheries-fund-emff-before-you-apply>, and the NNDC Big Society Fund, also NNDC have a Project Enabler just appointed in the Economic Growth Team and who may be able to assist with the development of this initiative, Michelle Burdett.
- **Norfolk County Council** – Dr. Marie Strong (County Cllr) had advised Tony Faulkner and Penny Wiles in May 2015 that the advice she had been given was that we would need to be seeking consents for the work first, and it was suggested that this would involve The National Trust, Natural England, Environment Agency and The Crown Estate and to look to the Big Society Fund as a start. *(No new information.)*
- **MP Norman Lamb** – No reply to date, but we can follow up.
- **Brancaster Staithe Fairways Committee** – Keith Miller advised that this group next meets in September, and he would ask them to contact us with any advice, if they have any?

10. **Way Forward** in light of item no 5 & 6. This had already been dealt with under item no. 8.

11. Two sealed bids in relation to the **Rib on Road Trailer** had been received, one from Carl Bishop (Blakeney Marine) for £50 and the other from Trevor Leach for £100, it was ***proposed & agreed*** that we accept the bid from Trevor Leach.

12. Other **Management Issues** – to be discussed at next meeting; Signage at entrance to dinghy park. How best can this area be controlled at sailing time? (John Seymour was asked to list the problems that he is aware of.)

13. **DATE OF NEXT MEETING** to be decided.

*Meeting closed at 7.55pm.*

Chairman \_\_\_\_\_