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Minutes of a meeting of the '**DINGHY PARK JOINT MANAGEMENT COMMITTEE**' which was held on **Wednesday 18th January 2017 at 7.00pm** in the Parish Office.

Present – John Seymour (Chairman), Alban Donohoe, Neil Thompson, Iain Wolfe, Steve Roch & Victoria Egan. Also in attendance was Don Glaister (Project Manager.)

Clerk – Tracey Bayfield.

Public – 1.

1. **APOLOGIES FOR ABSENCE** – All members present.
2. **DECLARATIONS OF INTEREST** – There were none.
3. It was ***proposed & agreed*** that the **MINUTES** of Tuesday 13th December 2016 are signed as a true record.
4. **Public Participation** in relation to any item on the agenda – None.
5. **Winter Works Items** –
 - i) *Carnser clear up* – This went well, and thanks to all who helped. Also special thanks to The National Trust and Blakeney Parish Council for removing the weed/tangle from the dinghy park, following the tidal surge on the 13th January.
 - ii) *Boat removal* - following the 30 day notice period -

The following items were removed; 1 x Enterprise dinghy, 1 x Laser, 1 x Tender, 2 x Kayaks and a launching trolley, and they will now adhere to the 60 day rule before we then consider disposal of them if the owners have not come forward. A photographic list will be kept on file. (Thanks to all who helped with this.) Since the tidal surge, 2 additional boats have appeared and each has been given a 30 day notice and photos have been taken. Neil Thompson will remove this on or around the 15th February and they will be moved to the compound with the others.
 - iii) *Chains* – It was ***agreed*** that we do not need any more chains, they have been tightened and all appear to be ok. We will just keep an eye on them.
 - iv) *Footpath clearance* – It was ***agreed*** to accept the quote from Simon Strong to do this work at a cost of around £700, and that the soil can remain on site, no skips needed. This work to be completed before the end of February, Clerk to liaise with Simon & Neil Thompson who will happily meet Simon on site, and with The National Trust, re. grass cutting.

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- v) *Slipway* – It was **agreed** that we also ask Simon Strong to remove the mud from the slipway, which equates to about 0.5m cubic, whilst he is on site with the machinery. Needs to be at low tide and moved to the north east. Clerk to speak to Simon.
- vi) *Grass cutting* – The National Trust are happy to do this again, at a time which is convenient to this Committee. The Clerk will liaise, based on what would suit Simon Strong and his work. As usual the entrance will then be closed off in the week leading into the 1st March.
- vii) *Signage* – Members were in receipt of draft drawings from ‘Soanes Signs’, and it was **agreed** that the sign mentioning authorised permit holders, should be changed to the highways recognised text version, ie. white on a blue background and that we should remove the words ‘*Pay & Display conditions apply to all vehicles parked beyond this point*’. (John will liaise.) The reason being that the permits are issued via the Parish Office, and the Clerk can ensure that this point made clear in an accompanying covering letter.

6. Other **Management Issues** – Blakeney Sailing Club have notified us that their 2 new members appointed by them to represent them on this committee are Jane Armstrong and Rod Jeffreys and we look forward to welcoming them to our next meeting. There is still one public vacancy advertised.

It was **proposed** that ‘*In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.*’

7. Coastal Communities Fund –

- The application to this fund for £10K was successful. (*News of which is embargoed until 00:01 on Friday 20th January 2017.*)
- It was **agreed** that we are happy for this to be included in the publicity which NNDC are arranging, by way of a press release and for Don to very kindly prepare this on our behalf. (*Don will circulate draft to all members on 19th Jan, deadline for submission to NNDC same day.*)
- It was noted that the **deadline** for the submission of a *Draft Economic Plan* is **31st March 2017**. It was confirmed that this can be a first version, which can be updated when the aims etc are fully formed and agreed. In order to give the new group as much time as possible to prepare this, it was **agreed** that we hold our ‘Handover’ planning meeting on Tuesday 24th January.

- Those who have replied to date, (given that the deadline for responses is 31st January) to the Stakeholders letter confirming their interest in attending a meeting to consider forming a new group are: Alban Donohoe (DPC/BPC), Iain Wolfe (DPC/BPC), Roger Hall (BPC & past DPC member), Neil Thompson (Neil Thompson Boats), Peter Roe (Coastal Rowing Association Blakeney), John Byfield (past DPC member), Jim Temple & Charlie Ward (Blakeney Harbour Association), Victoria Egan (National Trust), James Cowan (Norfolk Etc.)

8. Next Meeting –

- **Tuesday 24th January** at 7pm in The Parish Office to plan and agree the Handover Meeting.
- **Tuesday 7th February** at 6pm – *Venue to be confirmed.* This meeting for invited Stakeholders Only as this is the **Official Handover Meeting.**
- **New Group - Tuesday 21st February** at 7pm – *Venue to be confirmed.* This meeting open to the general public.
- **New Group - Tuesday 14th March** at 7pm – *Venue to be confirmed.*

Meeting closed at 8.24pm.

Chairman _____