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Minutes of a meeting of **Blakeney Parish Council** which was held on the revised day of **Wednesday 8th November 2017** at **7.00pm in the Parish Office.**

Present:- Rosemary Thew (Chairman), Jenny Girling (Vice-Chairman), Samantha Arlow, Alban Donohoe, Shirley Everett, Barry Girling, Edward Hackford, Neil Thompson, Jennet Tilley, Jess Tutt & Iain Wolfe. Also, Marie Strong (County Cllr) & Karen Ward (District Cllr).

Clerk:- Tracey Bayfield.

Public:- 3.

1. APOLOGIES FOR ABSENCE – None, as all members were present.

2. The following DECLARATIONS OF INTEREST were received from members –

- Edward Hackford – Personal Interest in no. 8.4. as knows the applicants.
- Rosemary Thew – To advise that I do not feel that I have a Personal Interest in no. 8.1. as I feel that this property is sufficiently far enough away from mine.
- Jess Tutt – Personal Interest in no. 12.1. as brother has submitted application and I am a past Leader.

3. It was *proposed & agreed* that the following **MINUTES** are signed as a true record.

3.1. FULL COUNCIL – Tuesday 3rd October 2017.

3.2. FULL COUNCIL – Extraordinary Meeting – Monday 16th October 2017.

4. GUESTS –

4.1. **Wells Police (Safer Neighbourhood Team)** had sent the following update in their absence. 1 x theft from the public telephone box on Blakeney Quay, the cash box was drilled and cash removed. There were no calls to the Police from the parish.

5. CHAIRMANS ANNOUNCEMENTS – The Chairman, Clerk and District Cllr had attended the Campaign to Protect Rural England (CPRE) meeting, held in North Walsham High School last night. The aim was really to get as many Parish & Town Councils (about 7 different ones represented) to sign ‘the pledge’, which we have seen previously. However, having listened to the speakers, we still felt that the pledge was far too general and may hinder us here in our efforts to build additional affordable housing in the near future, hence we recommend not signing the pledge as it stands, which is to; *Support CPRE in its campaign aimed at ensuring that no new sites are allocated for house building in revised local plans to 2036 until all existing allocations in the current core strategies have been developed.*

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Whilst we have sympathy with the main objective, we feel that this sweeping statement is too broad. We asked if it could be rewritten, and were told that it had already been in circulation for around 10 months, and with 130 out of 500 plus Councils having already signed it, that they didn't feel that they could rewrite it.

After further discussion and questions, it was ***proposed & agreed*** that we do not sign the CPRE Pledge.

6. COUNCILLOR REPORTS –

6.1. **District Councillor** - Karen Ward gave the following report.

NNDC: You may have read in the press about changes of allegiance amongst District Councillors. Providing it is ratified at Full Council, there will be a new Independent Group established. They will be entitled to seats on all the Committees, including Development Committee. The current situation is that no group has overall control. I think this has the potential to be a positive situation as all parties will need to collaborate to ensure decisions are taken in the best interest of all residents of North Norfolk.

Enforcement of conditioned domestic annexes: In recent months you have asked for the annexes at Michaelmas and at Woodpecker to be conditioned as ancillary to the domestic dwelling, and not separate commercial lets to prevent additional traffic moving on and off the site. NNDC is also currently enforcing a breach of annex planning permission at a property on the Quay. I am seeking additional advice to support your discussions on Cottontail and will provide a verbal update at the meeting.

Parking in Queens Close: As I reported last month, I am trying to move the parking issue in Queens Close to the next stage. I have completed step 1 and Victory have confirmed in writing their willingness for the land to be converted to parking. I am now seeking help from the wider community to get some sketches and ball park costs ready, so I can start funding conversations. I have asked in this month's Lynx and will be putting it in the GVN too.

Next steps:

1. To share the findings of this survey with interested parties (Blakeney Parish Council; Norman Lamb; NNDC and Victory Housing)
2. **To find a local architect & quantity surveyor who are willing to work with the community on this project**
3. To identify a source of funding to get preliminary drawings of potential schemes and their associated costs
4. To get pre-application planning advice on the different schemes and select the best scheme
5. To raise the funds for the proposed scheme

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6. To get planning permission for the proposed scheme

Conservation Area Review: The Invitation to Tender (ITT) has now been sent to specialist conservation experts and the closing date for submissions is 20th November. I have sent details of the ITT to the Clerk, so if anyone would like the details of what NNDC is planning, this information is available. The intention is to begin the work in January and conclude it by September 2018. This will enable the findings to be incorporated into the emerging Local Plan and into your Neighbourhood Plan if you wish.

The Acreage: The change of use has now been granted with revised boundaries agreed based on evidence of activity over the last ten years. The applicant has been advised that he has 28 days to submit the full planning permission application for the site and needs to clear all the materials from land outside the agreed boundary. If no application is forthcoming, then NNDC will begin enforcement proceedings. The applicant has already begun the process of clearing structures from the site which has no permission, so it is hoped that he intends to comply with NNDC's ruling and we will see a planning application for review in December or January.

6.2. **County Councillor** - Dr. Marie Strong gave the following report.

Norfolk County Council Savings: News continues as to the vast savings to be made by the county and there will come a point at which consultation will go out to all residents. If you feel strongly about any item please respond – it does make a difference. If you access the NCC website, at home or at a library, follow through to the major committees and you will see how many services the county provides and the discussions taking place as to savings.

Norfolk Constabulary 2020 Police Structure Reviews: Many will have heard of the review to read it in full google 'Norfolk Chief Constable New Vision for Future Policing'. I took the opportunity presented to me and two other councillors to meet with the Chief Constable who allowed time for a good many questions. It will be obvious to all that the reason for the content lies in cuts and increased costs. I will say a little more at the meeting.

New Police Inspector: Despite the answers I needed to find out what the effect would be on the Wells Division of rural parishes. Inspector Ed Brown has been appointed with responsibility for Wells, Fakenham and Holt stations and kindly took time to meet me and talk about the impact on our division. Again I will say a little more at the meeting. (Without diminishing the importance of the Review I took the opportunity, as I have previously promised, to appraise the new inspector as to police responsibility for obstruction on pavements.)

Coastal Flooding: Many residents in the Wells division live by the coast and/or have family who live in flood risk areas. I am writing here as a flood warden and whilst time has passed memories like mine of the night of 5 December 2013 will not have faded. We have now moved into the flood

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season and I ask anyone new to life on the coast and now living in a flood risk area, or with family in a flood risk area who may need help, to check on defences and register for flood warnings from the Environment Agency. Go to environment-agency.gov.uk and follow through for advice. (In addition to being a flood warden I have been re-appointed to the NCC Flood and Coastal Management Member Working Group.)

Stay Well this Winter: We have many valuable community groups and you are invited to apply for funding to help vulnerable people in the winter via Norfolk Community Foundation website www.norfolkfoundation.com. More information on Norfolk County Council's Stay Well this Winter campaign can be found online at www.norfolk.gov.uk/staywellthiswinter.

Hate Incident Reporting: Over recent months Norfolk County Council has been working with Norfolk Constabulary to refresh Norfolk's Multi-Agency Protocol on Hate Incident reporting. The revised Protocol clarifies how public, private and voluntary agencies can work together to report and tackle hate incidents and protect people in Norfolk. It aims to set a consistent standard for hate incident reporting in Norfolk. Find out more by visiting www.norfolk.police.uk/stop-hate

As a one off, I can have **Little Lane (BR. 7)** cleaned. The cost would come from a small budget left. It was ***proposed & agreed*** that we graciously accept this kind offer.

7. OPEN PUBLIC SESSION – No member of the public wished to speak.

8. PLANNING – PF = Full Planning Permission, PM = Planning Permission – Reserved Matters, LA = Alteration to Listed Building

8.1. Application no. **PF/17/1712** – *Proposal; Variation of condition 1 of planning permission ref: PF/16/0173 to allow for fenestration changes to north elevation of utility room at, **Land adjacent to Poppyland, 3 Back Lane, Blakeney.*** It was ***proposed & agreed*** that we have no objection.

8.2. Application no. **PF/17/1684** – *Proposal; Erection of first floor extension; alterations to roof, including observatory at, **Crown Cottage, 52 Morston Road, Blakeney.*** It was ***proposed & agreed*** (other than 1 against the proposal), that we object to this application; As it is not in-keeping with the surrounding area, or indeed the village. It would be detrimental to the privacy of other properties and would overlook neighbours. It goes against Policy EN1 in the NNDC Core Strategy, which relates to the Norfolk Coast Area of Outstanding Natural Beauty. This application does nothing to conserve, enhance or protect the AONB, quite the opposite.

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- 8.3. Application no. **LA/17/1668** – *Proposal; Internal works to facilitate larger kitchen and bathroom at, **53 High Street, Blakeney**.* It was ***proposed & agreed*** that we support this application.
- 8.4. Application no. **PF/17/1772** – *Proposal; Change of use of ancillary annexe to self catering holiday let accommodation (Retrospective) at, **Cottontail Cottage, Back Lane, Blakeney**.* It was ***proposed & agreed*** (other than Cllr. Edward Hackford who abstained having earlier declared a personal interest) that we object to this retrospective application. The original condition imposed upon this property as planning application no. **PF/14/1114**, was for the conversion of the car port to a detached ancillary annexe. Blakeney Parish Council had no objection to it being used as ancillary accommodation only, and therefore continues to uphold the same decision, in line with recent similar decisions. We therefore ask that NNDC stands by its previous decision also, and ensure that this remains as ancillary accommodation only.

9. FINANCE

- 9.1. It was ***proposed & agreed*** that **Accounts** totalling £17,171.98 are paid.
- 9.2. **Clerk/RFO Report** – Advised of the current balances held and car park incomes. Also, thank you letters had been received from both the ‘Coastal Rowing Association Blakeney’, (CRAB) and The Red House Land Trustees for their grants.
- 9.3. Iain Wolfe updated members with regard information and costs to consider (pending budget preparation) in relation to installing **Parking Prevention** aids on Parish Council land. He shared details of the telescopic bollards from ‘Rhino’ and it was agreed that we should look to protect our land and advise others to do the same. It was ***proposed & agreed*** that we obtain a quote for consideration at our December meeting and invite the Police Chief Inspector & Inspector Ed Brown (via Karen) to come and visit our sites asap. Should we take this forward, then we could consider applying to the NCC Highways Parish Partnership Fund plus any other suitable funding opportunities.
- 9.4. It was ***proposed & agreed*** (other than 3 against and 1 abstention) that we take some advice from Steve White our Highways Engineer regarding the possible options of installing **Welcome/Village Gateways** at the entrance points to the village, whilst the NCC Highways Parish Partnership Scheme is open for applications.

10. TRANSPORT ITEMS & REPRESENTATIVES ON OTHER BODIES

- 10.1. Jenny Girling attended the **Village Hall Trustees** meeting on 31st September and advised that this was the first meeting of the new

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Trustees. It was a long meeting, and not all business was concluded, as some people had to leave early. The Trustees are keen to boost the number of bookings and they are still looking for people to join the team in particular they are seeking a new Bookings Secretary. Over the course of the year the work takes about 3 hours per week.

- 11.1. Our Senior Flood Warden, Mr Graham Lubbock had written to advise that in future whenever **Flood Warnings** are issued the relevant authority will officially put **Road Closures** in place on Westgate Street, High Street and Back Lane. Members agreed that this was indeed sensible for the safety of all.
- 11.2. Rosemary Thew had attended a number of meetings of the **North Nfk Town & Parish Forum** and their reports and minutes had been circulated. In brief, a Freedom of Information request was going to be made to NNDC asking for the number of projects which had not been delivered due to the applicants not receiving funding from The Big Society Fund. At the NfkALC AGM on 20th November (which Rosemary is attending on behalf of BPC) a motion is being put forward asking that The National Association of Local Councils work to help alleviate the impact of Second Homes, particularly in Coastal Communities and hence support a proposal to DCLG asking for legislative change to enable better funding for services provided to permanent residents in areas with a particularly high proportion of second homes and holiday homes.

(There is a possibility that Norfolk County Council may halve the amount of money they give from the Second Homes Council Tax to NNDC which they then use for The Big Society Fund, and that they may then stop it altogether.)
- 11.3. Alban Donohoe reported that the **Blakeney Channel Coastal Community Team** are currently holding 2 meetings a month and that things are moving, albeit slowly. Looking at shoring up The Carnser and other plans and costings are still being looked into.
- 11.4. After a great deal of discussion with regard, location, insurance, dates, availability etc, it was reluctantly ***proposed & agreed*** that we are not able to reschedule this years **Bonfire & Fireworks Event** and that we ask our tombola team to run the tombola for the Parish Community Fund at the forthcoming Blakeney Christmas Market, subject to their being room. Also to ensure that we have in place £3K in the Community Fund by transferring this from our General Reserves. Some expenditure had been incurred and was inevitable.
- 11.5. Members noted that Norfolk County Council have been contacted and that they will be undertaking an inspection of the

damaged/deteriorating area of the **Quay** near to what they believe to be the older section of sheet piling.

11. **COUNCILLORS QUESTIONS** – There were none.

12. **CORRESPONDENCE**

12.1. It was ***proposed & agreed*** that we grant the request from the **Blakeney Scout Group** to site a locked storage unit on parish land just to the right of the recycling centre as you face it from the Village Hall Car Park, thus meaning a loss of just one parking space. This will mean that it is less visible. The unit is to be a green 10ft x 8ft unit. (Our District Cllr was still present and confirmed that this would not need planning permission.)

12.2. The questions raised at our meeting on Monday 16th October 2017 had all been answered satisfactorily and thus it was ***proposed & agreed*** that we sign the **Terms of Engagement/Contract** between 'ABZAG Ltd' and Blakeney Parish Council for the production of the **Blakeney Neighbourhood Plan**.

Barry Girling left for work at this point.

*It was ***proposed & agreed*** that in view of the confidential nature of the business (land registration) about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.*

12.3. The Parish Council are currently undertaking various Voluntary First **Registrations of Land** – Coronation Car Park has now been successfully registered and an additional piece of land is also being looked into.

NDC Planning Decisions Taken & Updates aswell as any Planning Inspectorate Appeals if any are listed below.

PF/17/1467 – Proposal; Single storey rear extension at, **5 Kingsway, Blakeney** – CONSENT.

LA/17/1512 – Proposal; Installation of replacement casement windows at, **The Dolls House, 13 High Street, Blakeney** – CONSENT.

PF/17/1454 – Proposal; Erection of first floor front, single storey side and rear extensions, and relocation of solar panels at, **11 Kingsway, Blakeney** – CONSENT.

PF/17/1376 – Proposal; Alteration to east wing dormer window and creation of balcony to match the corresponding dormer window on the west wing at, **The Blakeney Hotel, The Quay, Blakeney** – CONSENT.

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CL/17/0897 – *Certificate of Lawful Existing Development; Proposal; Use as Reclamation yard including the storage and resale of materials, furniture and antiques at, **The Acreage, Coast Road, Wiveton** – **Certified Development**; Use as Reclamation Yard including the storage and resale of reclaimed materials, furniture and antiques. (This certificate relates solely to the use of the site as a reclamation yard and does not convey approval for the mobile caravan or containers currently on site which are considered to be unauthorised.)*

Meeting closed at 9.26pm.

Chairman _____